

# Annual General Meeting Streetsville Meadowvale SC

*May 9, 2018 at 7 PM Main Lobby M4R*

## Opening

Hello and welcome to the Streetsville Meadowvale Skating Club's 2018 Annual General Meeting.

## Quorum

I would like to establish quorum; the club has 397 families. As per our constitution, a 5% attendance of all families is required for quorum. 19.8 members are required to reach quorum. All families have one vote regardless of number of skaters or number of parents present at this AGM. 19 members are needed for quorum.

25 members have signed in- Quorum achieved.

## Approval of Agenda

### ***2018 AGM AGENDA***

*Quorum*

*Approval of Agenda*

*Minutes of preceding AGM*

*Opening and Welcome*

*Treasurer's Report*

*Membership Report*

*Sponsorship & Fundraising*

*Bingo Report*

*Communications*

*Canskate*

*Test, Off-Ice Programs*

*Ice Chair Report*

*Confirmation of actions taken by the board for the 2017/2018 season Board*

*Elections Nominees: Stella Lee, Jocelynn Chalifoux, Kelly Young, Susan Violo*

*Questions from the membership*

*Adjournment*

Can we have a Motion to approve the Agenda?

1st: Nancy Botelho                      2<sup>nd</sup>: Lawrence Gryniowski

Opposed: None                              Abstaining: None

Motioned Passed

## Minutes of preceding AGM

We have several copies from last year's minutes as well as this year's reports at the front, if you haven't already done so please pick up a copy. Please look over the minutes now (copies provided to membership)

**\*\*SEE ATTACHED 2017 AGM MINUTES**

Any questions or comments regarding the minutes from AGM 2017?

Can we have a motion to approve the minutes of 2017 AGM?

1<sup>st</sup>: Lisa Siverns-LeClair                      2<sup>nd</sup>: Lisa Gazzola

Opposed: None                                      Abstaining: None

Motion carried.

## Opening and Welcome

Welcome to our 2017/18 AGM. We as a board have been able to maintain a positive financial budget. Trying new programs and preparing for the Ice Show makes cost controls mandatory and yet at the same time, for us to provide our skaters with an affordable program.

SMSC has been able to keep the Members Service Administrator position and continue our high level of customer service to our members. The mandatory fundraising fee to our members was reinstated as our grant was completed. As well we were able to keep our fees consistent due to realigning of programs and ice time.

Our Star 1-5 lower level testing by our coaches have seen skill acquisition and skaters improving at their own pace. In the near future Star 6 - Gold level will be the next levels to expand.

We used our Fri night, 7-8pm ice time this year to offer a stroking program and Friday night Adult lessons. The Adult lessons will be offered all year in 2018 season as our numbers were strong and there is a need to offer more Adults opportunities.

Our Can Skate program continues to increase and promote entry into our Star Skate program through the coaches. Our coaching staff is committed to the club and is instrumental in promotion and execution of new and current programs.

This year we received Skate Canada/Gov't funds to participate in a Canada 150 skate. The Club hosted the event on Dec 10<sup>th</sup> with the assistance of Councilor Pat Saito. We had 240 attend the free skate and we were able to hand out gloves with our Logo and the Skate Canada Logo on it. A good time was had by all.

We have a new coach, Susan Ritchie who is Level 2 Certified, Level 3 Theory and Technical. Susan teaches STARSkate Competitive/ Free Skate/ Dance/ Skills, Power Skating, Synchronized Skating and CanSkate.

We also have Alex Sinicyn – partnering with our skaters and currently training to complete his level 1 dance coach certification.

**Aladdin here we come** - Our skaters will showcase their talents and skills in our Ice Show and we are proud of their accomplishments. We once again are fortunate enough to have Roman Sadovski as our guest skater.

The ice show is May 26, & 27 and we will need many volunteers, so please look at volunteering to make this a fun and fantastic show for your families and friends.

The amalgamation of Skate Canada Central Ontario has had its moments this season yet the transition has proceeded relatively smoothly. Events for this year continued as normal but now exist under a different structure. Coaches and boards have worked together to make the changes smooth for our skaters.

Retention of skaters and attracting new skaters will remain our focus and the Board of Directors will continue to make the processes fair and transparent to all.

Our summer skating program begins July 3rd and we hope to see your skater(s) back with us. We have an affordable extended care program to help working parents. The information is on our website and registration is open.

To all to the coaches and board members, I thank them for their hard work, dedication and support this past season and going forward.

### Treasurer's Report

The financial report for 2016-2017 season ending July 31, 2017 has been audited. The current season's year-to-date as of March 31, 2018 and year-end forecast are presented below for information only. We are forecasting a net profit at the end of this season. This will be our 6th year in a row to operate the Club in a surplus position.

<b>SMFSC YEARLY OPERATING FINANCIAL COMPARISON</b>	
	<b>Net Profit/Loss</b>
<i>2010 - 2011 Season</i>	(\$11,842)
<i>2011 - 2012 Season</i>	(\$21,371)
<i>2012 - 2013 Season</i>	\$43,113
<i>2013 - 2014 Season</i>	\$43,301
<i>2014 - 2015 Season</i>	\$52,580
<i>2015 – 2016 Season</i>	\$20,770
<i>2016 – 2017 Season</i>	\$63,972
<i>2017 – 2018 Season</i>	\$30,000 (forecasted)

As a non-for-profit organization, our financial goal is to keep the book balanced, on the other hand, it's a challenge to pre-determine our membership number and operating revenue. We are under pressure to pre-book all the ice time from the City ahead of our registration number comes in. Ice cost is between 55% and 60% of our overall operating expenses and increases annually by 2% - 3%. We are on the right track to balance the book in the past few years and bring a reasonable profit into the Club future operation. With this, the Club is able to (1) fund repairs and upgrades of equipment, (2) build a reasonable liquid savings/reserves for contingency allowing the Club flexibility to manage unexpected financial situations and time to reorganize its finances if needed and (3) draw upon in years of operating loss.

	Audited Financial Report Aug 2016 - July 2017	2017 - 2018 YTD Financial as of March 31, 2018	Year-end Forecast
<b>Income</b>			
Total Registration Fees	\$ 401,909	\$ 427,398	\$ 442,400
Total Fundraising Net Revenue	\$ 8,550	\$ 2,465	\$ 2,500
Total Net Bingo Revenue	\$ 21,068	\$ 8,795	\$ 13,200
Off-Ice Net	\$ 2,365	\$ 11,646	\$ 6,000
Other Revenue	\$ 1,634	\$ 501	\$ 2,000
<b>Total Income</b>	<b>\$ 435,526</b>	<b>\$ 450,805</b>	<b>\$ 466,100</b>
<b>Expense</b>			
Coaching	\$ 57,336	\$ 45,426	\$ 60,000
Ice Rental	\$ 217,965	\$ 174,320	\$ 220,000
General Operating Cost	\$ 37,958	\$ 26,981	\$ 54,800
Summer Program Expenses	\$ 48,434	\$ 18,178	\$ 50,000
Club Multi-Purpose Room	\$ 9,861	\$ 11,233	\$ 11,300
Ice Show	\$ 0	\$ 9,009	\$ 40,000
<b>Total Expense</b>	<b>\$ 371,554</b>	<b>\$ 285,147</b>	<b>\$ 436,100</b>
<b>Net Income</b>	<b>\$ 63,972</b>	<b>\$ 165,658</b>	<b>\$ 30,000</b>

Notes:

1. Ice show revenue are mostly captured with majority of the expenses not yet incurred.
2. Banquet number is not yet recorded for both revenue and expenses.
3. Summer registration is partially in with remaining balance to come in July. Summer expenses are not reported yet and estimated based on prior year figure

## Membership Report

	<b>2017/18</b>	<b>2016/17</b>	<b>2015/16</b>	<b>2014/15</b>	<b>2013/14</b>
<b>TOTAL</b>	<b>560</b>	<b>555</b>	<b>517</b>	<b>562</b>	<b>602</b>
STARSkate	181	194	179	154	152
CanSkate	336	328	280	348	368
Can Power	8	0	22	36	41
Executives / Officials / Coaches	20	20	21	21	22
Adult/ alumni	24	22	15	3	19

We have maintained our numbers, yet we do have star skaters moving on to post-secondary education with a slight decline in this area. Our adult members are increasing, and we find there is a need to have programming year-round for them.

## Sponsorship & Related Fundraising Report

2018 is our Club's fifth season with a formal sponsorship program, an approach that continues to generate funds in support of Club operations.

We would like to acknowledge the generous contribution of our 2017/18 sponsors:

Figure Skating Boutique (FSB) - \$ 1500 – At this level of sponsorship, one FSB Pop-Up Shop was held in the off-ice room on Dec 21, 2017 and a second will be held on May 26 during the ICE Show.

Uplifter Inc., (skating club management systems), provided SMFSC a Corporate Sponsorship Credit of \$1,000 to our August 2017 invoice.

Ice and Nice, provided sponsorship by contributing \$250.

Members helped with the fundraising via Fundscrip –[Group Gift Cards purchases (Keg, Metro, Amazon.ca)]. Fundscrip fundraising started from Oct 1, 2017 to March 31, 2018 for a total gift card sales of \$12,495.00 and a return of \$402.00 for the club.

Members and local businesses contributing new items for two on-line auctions (held in December 2017 and March 2018). The final amount raised from both auctions for the ICE Show was over \$1800.

For the 2018/19 season, our goal is to secure more sponsorship and secure partnerships to offer enriching programs for skaters.

## [Bingo Report](#)

Bingo continues to remain a strong avenue for generating revenue for our club. Three Bonafide members are to be present at each Bingo session. Before expenses such as licensing fees and bank fees, deposits to our Bingo account are approximately \$ 32,376.70 over the past year (May 2017-April 2018). These funds are used to help off-set ice costs for the club.

## [Communications](#)

At the beginning of each season we hold a parent skater information session for new club members to know more about our club, our programs, Skate Canada tests, skating equipment, competitions, etc. Attendance is typically low and we feel holding these information sessions are not an effective way to provide the necessary information to our members. With the help of our data specialist, all information is now located in our website, under FAQ of Canskate and Starskate menu.

All club news will continue to be communicated to members by email, website, and posters on the notice board in rink 3. We have regular office hours during the regular skating season and email inquiries will typically have a response within 2 days.

We continue to issue quarterly newsletters to keep members up-to-date of current club news, events, skaters' achievements and share important information on test days, programs, competitions and more. We also use our club Facebook to share skaters' achievements in competitions and other important events.

## [Canskate Report](#)

SMSC offered two Canskate sessions this season, one for fall 2017 and one for winter 2018.

The fall session was 90% to capacity (max skater's 65 to a session) with many skater's who registered moving to our Pre-Junior Program in December. The winter session filled (max 65 skaters some pushed to 66 to accommodate eager members) before we began the first week of January, with waitlists on all sessions right through to registration cut off.

We employ 6 professional coaches on each Canskate session and had three mentorship program coaches working with our pros towards their Canskate trained status, one of those three achieved that level this past season. We also have 27 program assistants (plus a few helpers) who are StarSkate and Competitive skaters that volunteer their time and enthusiasm to our program.

Overall, our Canskaters showed plenty of progress, earning stickers, badges and ribbons for their efforts.

The administration team of Karen Hornsby & Leslie Baker continue to work together on every Canskate session, their organization and efficient running of each session is part of the reason for its success. Always being available for parents to ask questions is great customer service for our newest members.

Thank you to the SMSC coaching staff for providing top notch instruction to our Canskaters and the Starskaters in our club.

## Ice Report

Arena Operation Dates	Prime Time Ice Definition
<b>Spring Ice:</b> March 2017 – April 2017 <b>Summer Ice:</b> May 2017 – August 2017 <b>Fall Ice:</b> August 2017 – September 2017 <b>Winter Ice:</b> September 2017 – April 2018. <b>New rates did not begin until May 1<sup>st</sup>/18.</b>	<b>Summer Season:</b> Monday – Friday 6 pm – 11 pm Sunday 6 pm – 11 pm <b>Fall/Winter/Spring Season:</b> Monday – Friday 4 pm – 11 pm Saturday 7 am – 9 pm Sunday 7 am – 11 pm

ARENA AND ICE RENTALS (Summer)	Prime Time	Non-Prime
Youth Affiliates (Minor Hockey, Figure Skating Clubs) & Peel/D.P.S.S. Boards	\$190.37	\$114.24

ARENA AND ICE RENTALS (Fall/Winter/Spring)	Prime Time	Non-Prime
Youth Affiliates (Minor Hockey, Figure Skating Clubs) & Peel/D.P.S.S. Boards	\$175.32	\$105.24

Again, this past year we chose one registration to encompass September-end of May. Contracts with the city are negotiated twice per year, for Fall/Winter, then again for Spring/Summer sessions. To avoid any surprises to our Spring/Summer ice needs, we inform the city of our whole season and ice needs in advance.

We are currently looking at our 2018-2019 season and preparing to post for members in July.

## Test Report

The Star 1-5 Program was fully implemented during the 2017-2018 Skating Season (September to May). The STAR 1-5 program encourages long-term athlete development and the tenets of skating for life. This program replaces the former Preliminary & Junior Bronze Program which is now phased out. Prior to the implementation of this newly developed program, all coaches took part in a training program set out for them by Skate Canada. Our SMFSC coaches **are all qualified by Skate Canada** to “assess” their own skaters for possible progression to the next level within the STAR 1 – 5 program. During weekly skating sessions, skaters were assessed by their base coaches during lesson time when their coach deemed it the right time for that skater. Skater and parent(s) were notified in advance and a fee of \$15 per assessment was paid on line. Skaters then submitted this ticket to the base coach who in turn submitted the assessment ticket and top portion of the assessment sheet to the test chair for data entry and record keeping.

Those skaters who skate at higher levels beginning with Senior Bronze onward to Gold levels were tested on DESIGNATED HIGH TEST Days as they have done in the past. This year the test dates were held on: November 14<sup>th</sup>, 2017, March 8<sup>th</sup>, 2018 and May 1<sup>st</sup>, 2018. The cost and procedure for HIGH TEST days remained the same as in past years. Having said that, the STAR 6 – GOLD program is close to completion and will be implemented in the near future. More on this will be forwarded to skaters and parents when provided by Skate Canada.

To close, SMFSC skaters were very successful this season as indicated below and we are pleased with having 14 skaters who achieved a Gold Level Test. One of these skaters has achieved her Double Gold Award in both Skills and Freeskate. Thanks to our coaching staff who helped their skaters realize their potential both on and off the ice.

### **Designated High Test Days**

SMFSC High Tests	Number of Tests	Passed	Retries	% Success
November 14, 2017	65	46	19	71%
March 8 <sup>th</sup> , 2018	97	66	31	68%
May 1 <sup>st</sup> , 2018	76	54	22	71%



### Star 1-5 Program Assessments by Month (in total 234 assessments)

Month	Number of Tests	Pass with Honours (5 of 7 elements rated Gold)	Pass (5 of 7 elements rated Silver or better)	Retry	% Success
September	9	5	4	0	100%
October	6	6	0	0	100%
November	37	27	10	0	100%
December	33	23	10	0	100%
January	16	11	5	0	100%
February	30	21	9	0	100%
March	58	33	25	0	100%
April	45	24	21	0	100%
May	In progress				

If you are unsure of where your skater falls within the guidelines and levels of the STAR 1 – 5 Program please ask your coach as they are best qualified to let you know the stage or level of your child. If you have any questions about your skater please don't hesitate to talk to your coaches or send inquires to [info@smfsc.ca](mailto:info@smfsc.ca)

### Off Ice Report

To supplement our skaters' on-ice training, SMFSC has always been able to offer a varied program for off-ice conditioning. In order to ensure a well-rounded training regimen and schedule which fits the needs of our skaters, as well as continue with the programs that have been well attended in past seasons, we have realigned our off ice program slightly. This past year we have endeavored to add in a new program engineered by renowned figure skater Signe Ronka, Flexafit/ Figure Skater Bootcamp. In order to support our off ice trainers and our skaters' needs, SMFSC has made an investment in new off-ice conditioning supplies and a small re-vamp/makeover of our off ice room last summer which has allowed us to increase registration to 12 skaters from 10, thereby making the new programs more affordable for all.

Attendance has been as follows:

**Mondays-Core Conditioning, Balance/Stretch by Rachel**

4:45-Intermediate High/Senior/Comp: 8/12...67%

5:50-Intermediate-.....0/12.....0% (cancelled)

6:45 Pre-Junior/Junior:12/12.....100%

7:40-Intermediate High/Senior/Comp:10/12....83%

**Tuesdays-Figure skater Bootcamp/Stretch by Alyssa (Flexafit)**

5:30-Junior/Intermediate: 7/12....58%

6:25-Intermediate/Senior: 12/12....100%

7:15-Senior: 8/12...67%

**Wednesdays-Plyometric Jump/Stretch by Olga (Flexafit)**

4:45-Intermediate High/Senior/Comp: 12/12...100%

5:45 Junior/Intermediate: 12/12....100%

6:30 Intermediate High/Senior/Comp: 12/12...100%

7:30 Senior/Competitive: 12/12.....100%

**Thursdays-Fitness/Stretch by Stephanie**

5:20-Intermediate/Senior/Comp: 8/12....67%

6:30-Pre-Junior/Junior: 4/12....33%

7:30-Intermediate/Senior/Comp: 7/12.....58%

Question

1) Adult Skating; 2) SMFSC Constitution

[Confirmation of actions taken by the board for the 2017/2018 season](#)

This concludes the reports for the 2017-2018 skating season.

Can we have a motion to approve the actions taken by the Board for the 2017/2018 season?

1<sup>st</sup>: Lawrence    2<sup>nd</sup>: Susan Viola    Opposed? None    Abstained? None

Motion carried.

## 2018-2019

At this point I would like to thank all Board Members for their hard work and continuous support of this club. All board members are volunteers and they take time away from their jobs, families' and their personal time to serve on this board and ensure this club's function.

The following board members have indicated they wish to continue on the board for another Year.

**Sherry Plourde**  
**Nancy Botelho**  
**Ricky Zamora**  
**Cindy Chai**  
**Mary Pat McBride**  
**Lisa Gazzola**  
**Lisa Siverns-LeClair**  
**Susan Leaper**

**Lawrence Gryniowski** has been voted by our coaching staff to be the Coaches Representative for the upcoming season!

## Board Elections

According to SMFSC constitution, we are allowed a total of 14 members to the Board which includes a roll for past president and coaching Rep. We have spaces for 4 new members. This year we received 4 nominations for election to the board of Directors.

They are Stella Lee, Jocelyn Chalifoux, Susan Violo, and Kelly Young.

Would these members like to say a few words to introduce yourselves?

Can we have a vote for Stella Lee to join the board for the 2018/2019 season?

1<sup>st</sup>: Cindy Chai      2<sup>nd</sup>: Lisa Gazzola    Opposed? None    Abstained: None  
Vote carried? All in favor – Vote Carried

Can we have a vote for Jocelyn Chalifoux to join the board for the 2018/2019 season?

1<sup>st</sup>: Nancy Botelho      2<sup>nd</sup>: Sherry Plourde    Opposed? None    Abstained: None  
Vote carried? All in favor – Vote Carried

Can we have a vote for Susan Violo to join the board for the 2018/2019 season?

1<sup>st</sup>: Sherry Plourde      2<sup>nd</sup>: Nancy Botelho    Opposed? None    Abstained: None  
Vote carried? All in favor – Vote Carried

Can we have a vote for Kelly Young to join the board for the 2018/2019 season?

1<sup>st</sup>: Nancy Botelho      2<sup>nd</sup>: Ricky Zamora    Opposed? None    Abstained: None  
Vote carried? All in favor – Vote Carried

Board members leaving: Eva Lao and Susie Lee

## Questions from the membership

Are there any questions or comments from the floor?

## Adjournment

I would like to thank you all for coming out tonight, the AGM is an important part of running SMFSC, and a good way to inform our general membership of how the club is running.